
MEMORANDUM



TO: Airport Advisory Board
FROM: M McPherson, City Administrator
SUBJECT: **Manager's Report**
DATE: December 2, 2022

City Hall Personnel Update

The second accountant position has been posted and closes December 16.

The City is looking for an audit firm to prepare the required audit for fiscal years 2022-2024. The window for submitting a response closes December 2.

City Budget

Staff has been working on fine-tuning the 2023 budget to reduce the levy impact. The City Council approve the additional Public Works staff person and increasing the Fire Chief's hours to 30 per week.

The health insurance increase came in at 13 percent; the City and the staff are splitting the increase 50-50. Next year the City will be shopping the market in order to see if costs can be reduced; there have been two years of double-digit increases.

Joint Planning Board

I do not yet have a schedule.

Area Development

Glenn Metalcraft has purchased 20 of the 40 or so acres of the Princeton Business Park, roughly half. They will be constructing a 250 by 500 foot, 36-foot-high pre-cast concrete building. They will likely start this spring; they are looking to apply for several State funding sources.

The City has entered into a purchase agreement to sell the old City-owned hangar lots along the east side of 21st Avenue to Steve and Sue Hage. They intend to construct a series of smaller, mixed use buildings, the first of which will house their offices.